



FOREIGN AFFAIRS MANUAL

VOLUME 3 – Personnel

Transmittal Letter: PER-377

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3 FAM 2520

TERMINATION OF CERTAIN FOREIGN SERVICE APPOINTMENTS

MAJOR CHANGES

1. The subchapter 2520 has been revised including corrections of grammatical and formatting errors.
2. This is a *State Only* regulation that applies to Foreign Service employees.
3. Revisions since the last update appear in italics. The italics will be removed the next time the material is updated. Only current changes will appear in italics. Italics provide a historical record of changes.
4. Officers are reminded that Department-issued materials not codified in the *Foreign Affairs Manual* or its supplemental *Foreign Affairs Handbook* series generally have no regulatory validity (see 2 FAM 1115.2).

FILING INSTRUCTIONS

1. Remove and destroy the old subchapter 2520 (TL:PER-252; dated 4-10-95, 2 pages total), and replace it with the attached revised subchapter 2520 (3 pages total).
2. After inserting the material in the binder, insert this transmittal letter immediately following the TL Checklist, then fill in the entry line for TL:PER-377, and initial.

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3. Use KFAM and AINF TAGS on **all** communications on FAM/FAH issues; direct questions concerning issuance, validity, and updating to A/RPS/DIR. Direct questions concerning substance and interpretations to the 3 FAM Volume Coordinator, who may be reached at 703-516-1837 or the office(s) indicated at the end of this Transmittal Letter.

(PER/CDA)